

THIRD- PARTY SHIPPING GUIDE INSTRUMENTATION AND TOOLS

This guide aims to provide assistance to those participating scientists shipping personal instrumentation and tools to the scientific drilling vessel JOIDES Resolution during port-call.



Overview

Participating scientists sailing on the JOIDES Resolution (JR) are responsible for ensuring their personal shipments of third-party instrumentation and tools are delivered dockside of the vessel at the port in advance of the expedition departure date. JOIDES Resolution Science Operator (JRSO) personnel will load the participating scientists' equipment aboard the JR. JRSO is not responsible for the arrangements and expenses related to the transportation, customs clearance, or any storage of inbound or outbound participating scientists' shipments.

Preparing items for shipment to the JR can be time consuming and knowing which documents and information are required for your country can become overwhelming. **Appendix A - Country Specific Resource Links** is provided at the end of this document to assist you in this process. The following are basic steps to get you started.

1. Identify all items that will be shipping to the JR.
2. Product Classification - HS, ECCN (US only), Country of Origin, Value. Each item will need to be classified within the international Harmonized System. Most countries have developed their own Harmonized Tariff Systems which are derived from the Harmonized System (HS) maintained by the World Trade Organization (WTO). Each item will require an HS code be listed on the commercial or customs invoice. The World Customs Organization provides several [tools to assist with classification](#). Items shipping from the United States will require an Export Control Classification Number (ECCN). U.S. participating scientists should consult with the export controls office of their institute
3. License Determination - Any item shipping from the United States that is listed on the U.S. Commerce Control List will require a license determination be performed for the country of Cyprus which is the country of ultimate destination for the JR according to a U.S. ruling. Cyprus is the vessel's port registry country and sailing flag.

Participating scientists shipping items to the JR from a country other than the U.S. should consult with their country's export regulations to determine country of ultimate destination. Please be aware that it can take up to 45 days to obtain a license so plan accordingly.

4. Carnet Determination - ATA Carnets are international customs documents issued by the chambers of commerce in the majority of the industrialized world to allow the temporary importation of goods, free of customs duties and taxes. ATA carnets can be issued for the following categories of goods: commercial samples, professional equipment and goods for presentation or use at trade fairs, shows, exhibitions and the like. ATA carnets are not issued for consumable items. Further information on carnets may be obtained at the [International Chamber of Commerce](#) website. **It is highly recommended that all instruments, equipment, tools of trade ship under a carnet.**
5. Create your packing list and commercial or customs invoice.

6. *Airway Bill or Bill of Lading - use the following when completing AWB or Bill of Lading:*

Ultimate Consignee

Participating Scientist Name
C/O Master R/V JOIDES Resolution
Port of Limassol
Limassol, Cyprus
(country of ultimate destination)

Intermediate Consignee

Participating Scientist Name
C/O Port agent name and address*
(in-transit country)

**provided by IODP Marine Logistics Coordinator*

7. *Additional required documents - country specific*

Copies of all these documents are required to be emailed to the IODP Marine Logistics Coordinator. These documents will be used to assist with any issues that may arise during entry.

Deadlines for Submitted Documents

Ocean shipments - 30 business days before expedition start date

Air shipments - 10 business days before expedition start date

Point of Contact

All participating scientists are asked to email questions and requested shipping documents to the IODP Marine Logistics Coordinator at bronk@iodp.tamu.edu

Please cc: the EPM for your expedition on all emails

Appendix A

Country Specific Resource Links



EUROPEAN UNION (EU)

- [Documents for Customs Clearance](#)
- [European Union Import Procedures](#)
- [Import Procedures by Member State](#)
- [European Union Product Classification System](#)
- [Customs Procedures for Import and Export](#)
- [European Union Trade Helpdesk](#)
- [Single Administrative Document for Customs](#)
- [Find Your Product Code by Browsing the List of Goods](#)
- [Product Code Search Using Keywords](#)
- [European Union Customs Union](#)
- [Transit Systems Used in the European Union](#)
- [TIR Carnet](#)
- [Tutorial](#)



AUSTRALIA

- [Tariff Classification](#)
- [Importing Requirements](#)
- [Types of Imports](#)
- [Import Declaration](#)
- [Temporary Imports](#)
- [Carnets](#)
- [Trade and Goods Compliance](#)
- [Export Declarations](#)
- [Types of Exports](#)
- [Export Control Manual](#)



BRAZIL

- [Export Tips](#)
- [Import Tips](#)



CANADA

- [Controlled Products](#)
- [Export Controls](#)
- [Import Controls](#)
- [Customs Tariff](#)
- [Exempt from Export Declaration](#)
- [Reporting of Exported Goods](#)
- [Checklist for Exporting](#)
- [Classifying Exports](#)
- [Shipping and Reporting](#)
- [Export Declaration Determination](#)
- [After the Goods have Exported](#)
- [Checklist for Importing](#)



CHINA

- [BIS Website](#)
- [Customs Regulations](#)
- [Prohibited & Restricted Imports/Exports](#)
- [Cargo Control](#)
- [Customs Clearance Administration](#)



INDIA

- [Customs Tariff](#)
- [Indian Trade Portal](#)



JAPAN

- [Export and Import](#)
- [Summary of Customs Procedures](#)
- [Customs Procedures - Detail](#)
- [Tariff Schedule](#)



NEW ZEALAND

- [Import](#)
- [Export](#)
- [Tariffs](#)



NORWAY

- [Classification of Goods](#)
- [Import](#)
- [Export](#)



SOUTH KOREA

- [Korea Customs Service](#)
- [Import Clearance](#)
- [Export Clearance](#)



SWITZERLAND

- [Exporting from Switzerland](#)
- [Importing into Switzerland](#)
- [Taxes and Import Duties](#)
- [Exportation from Switzerland](#)
- [Importation into Switzerland](#)
- [Transit through Switzerland](#)
- [Tariff Search](#)



UNITED KINGDOM

- [Import and Export Controls](#)
- [Import and Export Procedures](#)
- [Export Licenses](#)
- [License Types](#)
- [Tariff Search Tool](#)
- [Importing](#)
- [Tax and Customs](#)



UNITED STATES

- [International Traffic in Arms Regulations \(ITAR\)](#)
- [Understand the ITAR and Export Controls](#)
- [BIS – Export Administration Regulations](#)
- [BIS – Exporter Portal](#)
- [Commodity Jurisdictions \(CJs\)](#)
- [CJ Final Determinations Search](#)
- [Customs Rulings Online Search System \(CROSS\)](#)
- [Harmonized Tariff Schedule Search](#)
- [Schedule B Search Engine](#)
- [BIS – Export Control Classification Number](#)
- [BIS – Decision Tree Tools](#)
- [Chemical Weapons Convention](#)
- [ACE and Automated Systems](#)
- [BIS – Commerce Control List Classification](#)
- [Introduction to Export Controls](#)