

**INTERNATIONAL OCEAN DISCOVERY PROGRAM (IODP)**  
**SCIENCE PARTY GROUP ACCOMODATION**  
**5-7 OCTOBER 2016**

Attention: Reservations Officer <b>Capri by Fraser Changi City, Singapore</b> 3 Changi Business Park Central 1, Singapore 486037	Fax : (+65) 6933 9811 Telephone : 1800 338 0800 Email : groups.singapore@capribyfraser.com
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Last Name : _____	First Name : _____
Check-in Date : _____	Check-out Date : _____
Arrival Flight : _____	Departure Flight : _____
Contact number : _____	Email Address : _____
Credit card number : _____	Expire Date : _____
Credit card Signature : _____	CCV number / Card Type : _____

Room Category	Room Rates (Please tick beside the box)
Studio Superior (ROH)	<input type="checkbox"/> \$205.00++ per room per night, inclusive of & internet only
Optional special rates for Add-On Breakfast	<input type="checkbox"/> Additional \$20.00++ per day for 1 person , valid till point of booking only
	<input type="checkbox"/> Additional \$40.00++ per day for 2 persons , valid till point of booking only
Remarks (if any)	<input type="checkbox"/>

**Terms & Conditions:**

1. Above rates are in Singapore Dollars, subject to 10% service charge and 7% prevailing governmental Goods and Services taxes
2. Check in & check-out time is 1400hrs and 1200hrs respectively. One night's charge applies for early arrival and late check-out.
3. All reservations must be guaranteed by a credit card. The cost of one night's accommodation must be guaranteed by credit card at the time of booking.
4. **Amendments:**  
Any request to shorten the length of stay from will be allow with a notification of 48 hours. A written amendment must be receive by the hotel in order for amendment to take place. Extension of stay will be subject to the hotel's availability and change of rate at the point of extension.

5. **Cancellation Policies:**

On or less than 7 days prior to arrival	On or Less than 7 days prior to arrival
01 night levied as late cancellation penalty	1. Less than 3 nights stay: Entire length of stay levied as late cancellation penalty 2. More than 3 nights stay : 3 nights stay levied as late cancellation penalty

6. **No Show Policy:**

Should there be a **no-show** for confirmed reservations; the following will be levied as no-show charge and rooms for subsequent nights will be released accordingly.

- Less than 3 nights stay : Entire length of stay
- 3 or more than 3 nights stay : 03 nights will be levied as no show fees

7. Any requests eg. Bedding configurations as well as early as early arrival or late departure are subject to room availability.
8. Rates are valid for stay from **4-8 October 2016**. Kindly send this reservation form before **6 September 2016**. Any reservation received after this date will be subject to room availability and rate charge. The hotel reserves the right to offer higher room category if the requested room category is not available