

EXPEDITION 391 Walvis Ridge Hotspot

The information provided herein was prepared by the IODP Travel Office to assist you and/or your organization in arranging travel for your participation in the cruise. We respectfully ask that you take the time to become thoroughly familiar with this information as soon as you receive it.

As a reminder, you and your funding organization will be responsible for the following:

- 1) Travel expenses en route to and from the ship, including airfare, lodging, meals, taxis, and other miscellaneous expenses.
- 2) Airline reservations - all reservations must be arranged through your travel agency or organization's travel office. U.S. funded participants should contact the U.S. Science Support Program for assistance with booking flights.
- 3) All costs associated with obtaining required visas.

RECONNAISSANCE INFORMATION

The IODP Reconnaissance sheet is attached separately. This provides essential logistical information regarding your participation in the cruise (the ship's schedule, your expected arrival dates in port, port agent's name, and address). We suggest a copy of this be carried with you to the port city should you need the port agent's name and telephone number for directions to the ship's exact docking location. Please note, unless advised in advance, transportation from the airport to the hotel is the traveler's responsibility.

VISA INFORMATION

Check with your local consulate or embassy for visa requirements. If your nationality requires a visa to enter South Africa, the standard rule is to apply at least 20 days before your trip. However, we strongly recommend that you apply for South African visa as soon as your flights are scheduled.

U.S. Visa Holders - Non-U.S. participants who hold U.S. visas, such as an H1B, J1, or TN, and who plan to return to the U.S., should ensure that their visas do not expire during the cruise. ***IODP will not be liable for any costs incurred to participants as a result of inadequate or expired visas.***

PASSPORT INFORMATION

Passports are required for all participants because the ship is **Cyprus** registered. **Passport information MUST be sent to IODP** – IODP is required to forward this information to the agents in the port cities prior to your arrival to satisfy Customs & Immigrations requirements, and to facilitate your entry into the country and your embarking/disembarking the ship. If you have not already sent this information to Donna Hoover (hoover@iodp.tamu.edu), please do so at your earliest convenience.

LETTER OF INTRODUCTION

This letter explains the purpose of your travel and should be used only if questioned by officials en route to your destination. A letter will be sent electronically to each participant closer to your departure.

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HOTEL INFORMATION

Cape Town, South Africa – December 2021

THE COMMODORE HOTEL

Located at: PORTSWOOD RD, V & A WATERFRONT, CAPE TOWN, 8002

Phone: + 27 (0) 21 415 1000

<https://www.legacyhotels.co.za/hotels/commodore-hotel>

Group rate: ZAR 1590.00 per room, per night, single occupancy

*Rates include: Accommodation, complimentary internet and Tourism Levy.

*Rates are inclusive of VAT

*Breakfast is excluded from room rate

To guarantee reservation in the room block, please send an email to Claudia Adams at cadams@legacyhotels.co.za and reference *Booking Code: Group 2 – Science Party 1*. The dates for the room block are 30 November – 08 December.

The group room block will be available until 24 November 2021. All bookings received after 24 November 2021 will be based upon availability. Hotel will charge a one night cancellation fee should booking be cancelled within 48 hours prior to arrival.

Since you are required to quarantine upon arrival at the hotel, if you have an AM arrival time we recommend that you reserve the night before as the hotel does not guarantee early check-in.

During quarantine, housekeeping should not enter the rooms to clean at all. Guests can request extra towels or linen at all times and it will be dropped off outside of the rooms. Same for meals. There is no direct contact in order to keep everybody safe during the quarantine phase. Smoking will be allowed in the rooms as long as the window is open and smoke transfers outside. Meals can be ordered directly with the hotel restaurant or on the Uber Eats app. Hotel breakfast is from 06:30-10:00 am.

The Commodore Hotel will be the meeting location for the shuttle transport to the ship.

Amenities:

Wifi, phone, TV, mini fridge, kettle with instant coffee and tea & desk are all in the rooms.

Hotel Transportation: Hotel is ~22 km from Cape Town International Airport. The hotel offers a shuttle service starting at ZAR550 or taxi service from/to airport/hotel is between ZAR250.00 and ZAR300.00.

Check-in/Check-out Time: Check in time is 2 p.m. and checkout is 10 a.m.

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Cape Town, South Africa – February 2022

THE COMMODORE HOTEL

Located at: PORTSWOOD RD, V & A WATERFRONT, CAPE TOWN, 8002

Phone: + 27 (0) 21 415 1000

<https://www.legacyhotels.co.za/hotels/commodore-hotel>

Group rate: ZAR 1670.00 per room, per night, single occupancy

*Rates include: Accommodation, complimentary internet and Tourism Levy.

*Rates are inclusive of VAT

*Breakfast is excluded from room rate

To guarantee reservation in the room block, please send an email to Claudia Adams at cadams@legacyhotels.co.za and reference *Booking Code: Group 2 – Science Party 1a*. The dates for the room block are 05 February – 08 February, 2022.

The group room block will be available until 15 January, 2022. All bookings received after 15 January 2022 will be based upon availability. Hotel will charge a one night cancellation fee should booking be cancelled within 48 hours prior to arrival.

REQUIRED NOW – FLIGHT INFORMATION

IODP is required to provide the Port Agent with a complete Travel Manifest. This is mandatory for Immigration Notification. Without advance notification, entry may be denied. Once your flight arrangements are confirmed, **please provide an electronic copy of your flight itinerary to:**

Beverly Stanford
TEL: +1 (936)348-0629 cell
EMAIL: bjwilson@tamu.edu